

BATH COUNTY SCHOOL BOARD

AGENDA ITEM: INFORMATION { } ACTION { X } CLOSED MEETING { }

SUBJECT: SUPERINTENDENT’S REPORT - ACTION

Consideration of Overnight Field Trip(s)

BACKGROUND: State BETA Club Convention
March 20-22, 2015
Richmond, Virginia

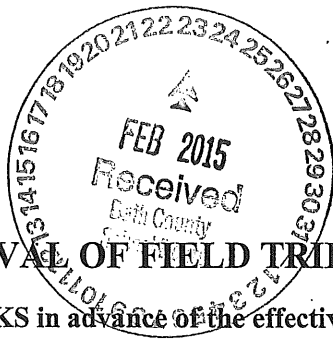
FBLA State Conference
April 10-12, 2015
Reston, Virginia

FCCLA State Leadership Conference
April 16-19, 2015
Virginia Beach, Virginia

MES Gr. 7 Field Trip
June 1-2, 2015
Williamsburg & Virginia Beach, Virginia

RECOMMENDATION: Recommend approval of these field trips.
No eligible student will be denied participation due to inability to pay.

BATH COUNTY PUBLIC SCHOOLS
OFFICE OF THE SUPERINTENDENT
WARM SPRINGS, VA 24484



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Bus Driver Assigned by:	
<input type="checkbox"/> School	<input type="checkbox"/> Transportation Supervisor
Vehicle(s) Assigned	

APPLICATION FOR APPROVAL OF FIELD TRIP and TRANSPORTATION

This form must be submitted TWO (2) WEEKS in advance of the effective date of the trip to the Superintendent.

TRIP DATE: 3/20/2022 SCHOOL: BCHS GRADE(s): 10-12

DESTINATION: Richmond, VA

OBJECTIVE FOR TRIP: VA State Beta Convention

NO. OF PUPILS: 28 PAID BY CHILD: \$ Each student PAID BY SCHOOL: \$ 2260.70
(54 lodging - any student who has not fulfilled the service hours requirement will pay for their own food (\$60))

NAMES OF ALL CHAPERONING STAFF MEMBERS: Karen Bowyer
Kirby Smith Scott Youngdahl

NAMES OF OTHER CHAPERONES/PARENTS: _____

TYPE OF TRANSPORTATION NEEDED: Bus # of Buses Needed: 1
 Handicapped Bus(es) Needed
 Car # of Cars Needed: _____

COMMENTS: _____

DEPARTURE DATE: 3/20/2015 DEPARTURE TIME: 7:30 AM
mm/dd/yyyy

RETURN DATE: 3/22/2015 RETURN TIME: 1:30 PMF
mm/dd/yyyy

I will secure written permission from each parent before taking children on the trip.

Karow Bowyer 2-9-2015 [Signature] 2/18/15
Teacher's Signature Date Principal's Signature Date

TO: DIVISION SUPERINTENDENT / DESIGNEE			
The above application is sent for your consideration.			
COMMENTS: _____			
Superintendent's Signature	Date	Approved	Disapproved

Virginia Senior Beta Club Convention
Doubletree by Hilton Hotel
1021 Koger Center Blvd, Richmond, VA
Phone: 804-379-3800

Sponsors: Karen Bowyer (540-290-0833) and Kirby Smith (540-421-9550)
Chaperone: Scott Youngdahl

Tentative Schedule

Friday March 20, 2015

7:15 AM	Luggage Check
7:30 AM	Leave BCHS
7:55AM	Leave Windy Cove Church
	Sheetz in Fishersville (Restroom Break)
Fast food lunch	Before arrival at Doubletree Hotel
	Check in at Doubletree Hotel
1:00	Talent Preliminaries —(Kirby Smith)
1:45	Sponsors meeting —Karen Bowyer
2:00	Turn in scrapbook and banner
2:30	Quiz Bowl Written Test
3:45	Academic competitions
5:30	Turn in arts & crafts
Dinner	TBA
8:00	First General Session.
10:30-11:30	Mixer
12:00 Midnight	Curfew. All students in their respective rooms.

Saturday March 21, 2015

8:00	Sponsor Business Meeting/Beakfast
Breakfast	TBA (Fast Food)
10:00 AM	Second General Session.
11:00	Quiz Bowl finals and on-site art competitions
12:00	Pick up Arts & Crafts, Scrapbook
Lunch	TBA
	Afternoon Activity—bring spending money.
Dinner	Chesterfield Towne Center
7:30 PM	Third General Session
9:30-11:00 PM	Beta Club Semi-Formal Dance.
12:00 Midnight	Curfew. All students in their respective rooms.

Sunday March 22, 2015

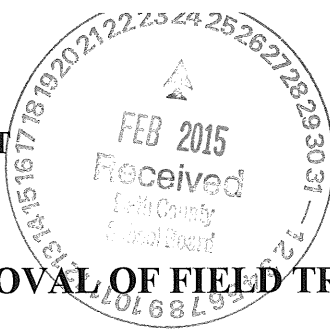
9:00 AM	Checkout ; Breakfast after we leave
1:00 PM	Return to Windy Cove Church
1:30 PM	Return to BCHS

School Board Checklist for Overnight Field Trips

Virginia Beta Club Convention

- Date of Trip: March 20 - 22, 2015
- Where: Beta Club Convention, Richmond, VA (Doubletree Inn Koger Center)
- Time of Event: March 20, 11:30 AM – March 21, 11:00 PM
- How Students will be Transported: Bus
- Cost per Student – (Who will Pay):
 - Registration - \$20.00 for each student (pd by Beta Club)
 - Rooms - \$215.27 each. Ten rooms are reserved at Doubletree Inn. Three rooms are for chaperones. Each student room will house 4 students. Total cost = \$2583.24 (Beta will pay the lodging fee for active Betas who have fulfilled their community service hour requirements. Any Beta who has not fulfilled the school requirement for service hours will pay \$54.00 for their room.)
 - Food – (pd by students) 6 meals@\$10=\$60.
- List of Student Names Attending Trip: Attached
- Names of Chaperones- (remember men and women adults 1 to 10):
 - Karen Bowyer
 - Kirby Smith
 - Scott Youngdahl
- Itinerary- (What will happen when): See attached tentative convention schedule. Saturday afternoon is free time. Tentative plans are to shop at Chesterfield mall or play laser tag.
- How will sleeping arrangements be made (list of students in each room): List attached.
- Absence/Leave Request , BSBO #35
- Application for Approval of Field Trip and Transportation, BSBO #10

BATH COUNTY PUBLIC SCHOOLS
OFFICE OF THE SUPERINTENDENT
WARM SPRINGS, VA 24484



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APPLICATION FOR APPROVAL OF FIELD TRIP and TRANSPORTATION

This form must be submitted TWO (2) WEEKS in advance of the effective date of the trip to the Superintendent.

TRIP DATE: April 10-11, 2015[±] SCHOOL: BCHS GRADE(s): 9-12[±]

DESTINATION: Reston, Virginia

OBJECTIVE FOR TRIP: FBLA State Conference

NO. OF PUPILS: 18[±] PAID BY CHILD: \$ 100/155 PAID BY SCHOOL: \$ 737/704
1 night/2nights 1 night/2 nights

NAMES OF ALL CHAPERONING STAFF MEMBERS: Jane McMullen
TBA

NAMES OF OTHER CHAPERONES/PARENTS: TBA

TYPE OF TRANSPORTATION NEEDED: Bus # of Buses Needed: 1
 Handicapped Bus(es) Needed
 Car # of Cars Needed: 1

COMMENTS: *We would like the bus with underneath storage for luggage

DEPARTURE DATE: 4/10/2015 DEPARTURE TIME: 8:00 am
mm/dd/yyyy

RETURN DATE: 4/11/2015 or 4/12/2015 RETURN TIME: 9:00 pm/12:30 pm
mm/dd/yyyy 1 night/2 nights

I will secure written permission from each parent before taking children on the trip.

Jane K M^c Muller 2/13/15 Slake 2/24/15
Teacher's Signature Date Principal's Signature Date

TO: DIVISION SUPERINTENDENT / DESIGNEE
The above application is sent for your consideration.
COMMENTS: _____

Superintendent's Signature Date Approved Disapproved

TENTATIVE SCHEDULE

FBLA State Leadership Conference

April 10-12, 2015

(All activities will be at the Hyatt Regency Reston)

Friday, April 10

8:00 a.m.

1:00 p.m. – 7:30 p.m.

3:00-4:00 p.m.

4:15 p.m. – 5:15 p.m.

8:00 p.m.

10:00 p.m.

Saturday, April 11

7:00 a.m. – 8:30 a.m.

8:00 a.m. – 9:00 a.m.

9:45 a.m.

10:00 a.m.

11:00 a.m.

11:15 a.m.

11:30 a.m. – 1:00 p.m.

12:45 p.m.

5:00 p.m. (1 Night)

8:30 p.m.

10:30 p.m. – 11:45 p.m.

12:00 midnight

Sunday, April 12 (2 night)

8:00 a.m.

Depart BCHS

Registration

Workshops

Desktop Publishing

Workshops

Opening Session

Local Chapter Advisers' Meeting/Reception

Food Court

Second General Session

First Testing Session

Accounting I

Business Calculations

Business Communication

Business Math

Leadership Sessions

Marketing

Leadership Sessions

Second Testing Session

Economics

Healthcare Administration

Introduction to Business

Voting

Third Testing Session

Introduction to Business Communication

Management Decision Making

Depart for BCHS

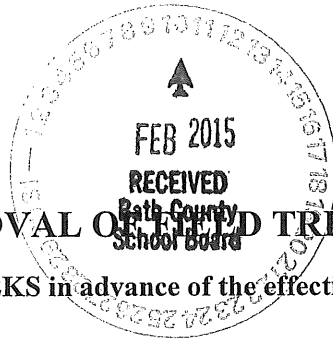
Awards Program

Social

Curfew

Depart for BCHS

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APPLICATION FOR APPROVAL OF FIELD TRIP and TRANSPORTATION

This form must be submitted TWO (2) WEEKS in advance of the effective date of the trip to the Superintendent.

TRIP DATE: 4/16/2015 SCHOOL: BCHS GRADE(s): 10-12

DESTINATION: Virginia Beach, VA FCCLA State Leadership Conference

OBJECTIVE FOR TRIP: Students will attend workshops and elect FCCLA state officers and enter competitions for scholarships and recognition.

NO. OF PUPILS: 7 PAID BY CHILD: \$ 89.00 PAID BY SCHOOL: \$ 2500.00

NAMES OF ALL CHAPERONING STAFF MEMBERS: Adaline Hodge

NAMES OF OTHER CHAPERONES/PARENTS: Ronnie Hodge

TYPE OF TRANSPORTATION NEEDED: Bus # of Buses Needed: _____
 Handicapped Bus(es) Needed
 Car # of Cars Needed: 2

COMMENTS: We hope to get all things packed into two cars.

DEPARTURE DATE: 4/16/2015 DEPARTURE TIME: 9:30 AM
mm/dd/yyyy

RETURN DATE: 4/19/2015 RETURN TIME: 6:00 PM
mm/dd/yyyy

I will secure written permission from each parent before taking children on the trip.

Adaline Hodge 2/4/15
Teacher's Signature Date

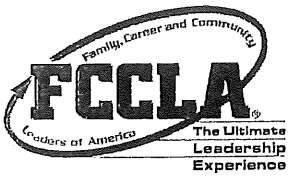
Slake 2/9/15
Principal's Signature Date

TO: DIVISION SUPERINTENDENT/DESIGNEE

The above application is sent for your consideration.

COMMENTS: _____

Superintendent's Signature Date Approved Disapproved



FCCLA State Leadership Conference Information

April 16-19, 2015 Virginia Beach Convention Center

Information Sheet:

Conference Hotel: Springhill Suites 901 Atlantic Ave, Oceanfront, VA Beach, VA
Hotel Costs: \$148.06 per room per night \$592.24 x (3 nights) = Total Cost of Hotel: \$1776.72 **PAID by the club**

Room 1: Adaline & Ronnie Hodge
Room 2: Cassie Hoover, Victoria Moran, Easton Yohe
Room 3: Kelsey Lindsay, Katie Hostetter, Jenny Quantz,
Room 4: Dominique Essex

FCCLA Members have had two fundraisers this year to raise the hotel money. Mixed Bags Designs fundraiser is in progress as this is submitted. There is money in the club funds to pay for the hotel.

Conference FEES Paid by student:

Registration: \$ 89.00
FCCLA Dues \$15.00 if not already paid

STAR EVENT FEE \$20.00 **Paid by the FCCLA CLUB**

Student needs money for the following meals: All breakfasts are paid by the hotel hot breakfast bar.

Lunch on Thursday, Friday, Saturday and Sunday (fast food) @ \$7.00	\$28.00
Dinners on Thursday, Friday, @\$15.00	<u>\$30.00</u>
	\$58.00

Saturday night dinner **club funds will pay for dinner \$25 each** TBA by students' choice.
The FCCLA club will also purchase snacks and drinks, bottled water for in the hotel room at local store upon arrival at hotel. Approximately \$100.00 paid by club.

FCCLA pays for the ingredients and specialty equipment needed for the exhibitors and live culinary team practice, dinner gratuities, Saturday afternoon group activities like Putt Putt or family bike rental for the boardwalk, or a movie night on Saturday and dinner at a nice sit down restaurant.

(Tentatively) Students Attending:

Victoria Moran, Dominique Essex, Cassie Hoover - Culinary Cook Off Team
Kelsey Lindsay- Breads
Katie Hostetter- Show piece Design
Jenny Quantz- Pastries
Easton Yohe- Knife skills and Chicken Fabrication
Chaperones and Drivers: Adaline & Ronnie Hodge

Leaving: April 16, Thursday at 9:30 AM
Returning: Sunday, April 19 around 6:00PM

Separate Sheet: **DRESS CODE** for the conference strictly enforced. No Jeans allowed.

Parent Permission and Medical Form must be filled out prior to March 1, 2015.
No Refunds of registration after March 2, 2015 Dues paid prior to February 14, 2015 \$15 per member.

TENTATIVE AGENDA 2015

VIRGINIA FCCLA STATE LEADERSHIP & RECOGNITION CONFERENCE

Times may change – see final printed conference program available at registration to confirm times.

DATE/TIME	ACTIVITY
THURSDAY, APRIL 16	- Depart BCHS approximately 9:30AM Reach hotel + check in 3:30PM
7:00 pm – 10:00 pm	Conference Packet Pick-up & Registration ✓
8:00 pm – 9:30 pm	STAR Events Participants & STAR Attendants Packet Pick-up ✓
9:00 pm – 10:00 pm	STAR Events Lead & Room Consultants Meeting ✓
FRIDAY, APRIL 17	
7:15 am – 8:00 am	STAR Events Packet Pick-up
7:15 am – 6:00 pm	Conference Packet Pick-up & Registration
7:45 am – 8:45 am	Evaluators' Check-in & Orientation ✓
7:45 am – 8:15 am	STAR Attendants Orientation ✓
7:30 am – 8:30 am	Set-up for state exhibit STAR Events ✓
8:00 am – 9:00 am	Set-up for state exhibit STAR Events ✓
9:15 am – 5:30 pm	STAR EVENTS ✓
10:00 am – 6:00 pm	Sales Booth
12 noon – 5:00 pm	FCCLA Expo Exhibits ✓
2:00 pm – 3:00 pm	Officer Candidates Complete Knowledge Form
3:15 pm – 4:15 pm	Officer Candidates Orientation
3:30 pm – 4:15 pm	Hosts Meeting ✓
8:00 pm – 9:30 pm	OPENING GENERAL SESSION ✓
9:45 pm – 10:45 pm	KEYNOTE SESSION ✓
SATURDAY, APRIL 18	
8:00 am – 10:00 am	Day-Tripper Registration
8:30 am – 9:45 am	BUSINESS SESSION ✓
10:00 am – 12:15 pm	ACTION SESSIONS ✓
11:00 am – 3:00 pm	Officers-elect Interviews & Training Session
12:30 pm – 5:00 pm	Lunch & Local Touring on Your Own ✓
6:30 pm – 11:00 pm	Dinner at local Restaurant paid by club and movie or activity paid by the club
SUNDAY, APRIL 19	
9:00 am – 10:45 am	CLOSING RECOGNITION SESSION, including all STAR Events medals, trophies, and scholarships ✓
11:15 am – 12:15 pm	National Leadership Conference Information Session <i>maybe</i>
12:15 pm	Leave for Home and stop for lunch ✓
12:45 pm – 3:00 pm	Executive Council Luncheon Meeting (outgoing & incoming councils)
3:00 pm – 5:00 pm	2015-16 State Executive Council Meeting
Approx. 6PM	Arrive at BCHS (parents ready to pick up students) ✓

REVISED: October 2012

Virginia FCCLA Dress Code

FCCLA is one of the career-technical student organizations sponsored by the Department of Education for the purpose of preparing youth for career success. Specifically, FCCLA prepares young men and women for the multiple roles of family member, wage earner, and community leader. Therefore, an important part of the educational experiences provided by FCCLA includes developing an understanding of appropriate behavior and dress for business meetings and functions. Please note that the national FCCLA organization has a dress code policy for all events and activities at the national level that must be followed for the National Leadership Conference, Cluster Meetings, and national competitive events. Check the national Web site for a copy of their dress code.

Professional Image

FCCLA members are representing an outstanding student organization and should project the image of a leader. One of the eight purposes of FCCLA is as follows: "To prepare for the multiple roles of men and women in today's society." Demonstrating a professional image at all FCCLA sponsored activities is a requirement for participation. Thoughtful planning, extending courtesies, and acting in a professional manner will lead to a pleasant and rewarding meeting experience. Members, advisers, and guests should remember the guidelines listed below when preparing for FCCLA events.

	MEN	WOMEN
Professional Attire: Meetings with community or business leaders and other functions when representing FCCLA in an official capacity	Dress shirt, necktie, blazer, or suits and slacks with dress shoes and socks; or the official FCCLA state or national uniform. No denim.	Business dress or suit, with close-toed dress shoes and nylons; or the official FCCLA state or national uniform. No denim.
Business Casual: Conference sessions and workshops, STAR Events recognition	Collared shirt, dress slacks or khakis, dress shoes and socks; necktie and sport coat are optional. No blue denim pants, jackets, or other articles of clothing.	Dress, slacks, khakis, or skirt with blouse, sweater, or collared shirt, dress shoes. No blue denim pants, skirts, dresses, jackets, or other articles of clothing. Important recommendation for STAR Events recognition: Pants or skirts that are <u>below the knee</u> in length. <i>(on stage)</i>
Casual: Travel to and from FCCLA functions when not using public forms of transportation, recreational tours, theme parks, the State Fair, and similar casual activities	Shorts (must be mid-thigh or longer), neat jeans (no holes or frayed edges), collared shirts, sweat shirts, appropriate T-shirts, and casual footwear	Shorts (must be mid-thigh or longer), neat jeans (no holes or frayed edges), collared shirts, sweat shirts, appropriate T-shirts, and casual footwear
Formal Attire: FCCLA conference banquet and/or gala	Dress shirt, necktie, blazer, or suits and slacks with dress shoes and socks; tuxedo is optional	Dressy dress (long or short) or pantsuit, dress shoes – no cleavage, bare midribs, or bare backs extending below the waist
<u>Swimming is not permitted during the state conference.</u> Pool Attire: (at national meeting functions when swimming is permitted)	Swim trunks; shirt & shoes must be worn to and from pool area – no speedos	Conservative swimsuit (one-piece or moderately cut two-piece); cover and shoes must be worn to and from pool area. No skimpy bikini or thong type suits.

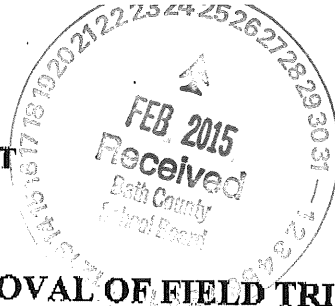
Inappropriate Attire

The following should not be worn to any FCCLA activity, including in the hotel hallways and lobby:

- ⊙ Clothing and accessories which are sexually suggestive, advertise drugs, alcohol, or tobacco products, or display profanity
- ⊙ See-through, tight fitting, spaghetti straps, strapless, or low-cut blouses/tops/dresses/skirts
- ⊙ Skirt or dress length may be no shorter than **three inches above the knee***
- ⊙ No leggings unless worn under appropriate length skirts or dresses.
- ⊙ Pants or skirts which are worn below the hip bone; no undergarments may be showing
- ⊙ Spandex, stirrup pants, leotards, short shorts, cutoffs, pajamas
- ⊙ Clothing which is stained, torn, or ripped
- ⊙ Flip-flops, except with casual or pool attire
- ⊙ Bare feet

Remember, the image of FCCLA depends on the professional behavior and appearance of its members.

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Bus Driver Assigned by:
 School Transportation Supervisor
Vehicle(s) Assigned:

APPLICATION FOR APPROVAL OF FIELD TRIP and TRANSPORTATION

This form must be submitted TWO (2) WEEKS in advance of the effective date of the trip to the Superintendent.

TRIP DATE: 6/1/2015 SCHOOL: MES GRADE(s): 7

DESTINATION: Williamsburg and Virginia Beach, Virginia

OBJECTIVE FOR TRIP: To further develop and enhance understanding of early government in America as well as strengthen understanding of Life Science.

NO. OF PUPILS: 13 PAID BY CHILD: \$ 0 PAID BY SCHOOL: \$ 1,945

NAMES OF ALL CHAPERONING STAFF MEMBERS: Joey Crawford
Allison Hicklin Jan Lee

NAMES OF OTHER CHAPERONES/PARENTS: Jennie Crawford

TYPE OF TRANSPORTATION NEEDED: Bus # of Buses Needed: 1
 Handicapped Bus(es) Needed
 Car # of Cars Needed: 1

COMMENTS: We would like to use the activity bus and will pay for fuel.

DEPARTURE DATE: 6/1/2015 DEPARTURE TIME: 6:00 AM
mm/dd/yyyy

RETURN DATE: 6/2/2015 RETURN TIME: 10:00 PM
mm/dd/yyyy

I will secure written permission from each parent before taking children on the trip.

Joey Crawford 2/24/2015 Allison Hicklin 2/25/15
Teacher's Signature Date Principal's Signature Date

TO: DIVISION SUPERINTENDENT / DESIGNEE

The above application is sent for your consideration.

COMMENTS: _____

Superintendent's Signature Date Approved Disapproved

MILLBORO ELEMENTARY SCHOOL

411 Church Street
Millboro, VA 24460

540-997-5452 or 540-839-5804

Fax: 540-997-0123

411 Church St.
Millboro, VA 24460
February 24, 2015

Mrs. Sue Hirsh
Bath County School Board
P.O. Box 67
Warm Springs, Virginia 24484

Mrs. Sue Hirsh & Bath County School Board:

The seventh grade class at Millboro Elementary School wishes to visit Colonial Williamsburg and Virginia Beach for their class field trip. This trip is scheduled for June 1 and 2. As in the past it is scheduled for dates that do not conflict with the SOL tests or the preparation thereof and therefore these dates may change. The class will be chaperoned by members of the staff of Millboro Elementary School, as well as several non-staff members.

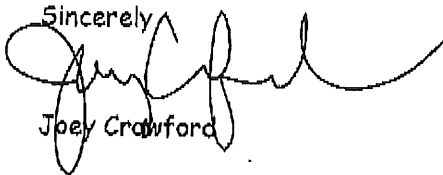
There is not a final itinerary at the present time. However, the seventh grade's visit with the following sites has been planned:

- Colonial Williamsburg
- Virginia Aquarium and Marine Science Museum
- Virginia Air and Space Museum
- Old Coast Guard Station
- Busch Gardens

To date, the seventh grade has funding available in their class fund. However, additional fundraising is being conducted. Costs thus far (approx) include \$945 for lodging, \$810 for tickets to Busch Gardens, and \$190 for the Virginia Aquarium, totaling \$1,945. At this point, 13 students, four staff members (including bus driver), and one non-staff member will be attending.

The seventh grade class would appreciate your support and approval of this field trip. The students will be able to participate in many cultural and educational experiences not otherwise available to them.

Sincerely



Joey Crawford